

## 教育部 書函

地址：10051臺北市中山南路5號  
聯絡人：孫祖翎  
電話：02-7736-5648  
Email：zulingsun@mail.moe.gov.tw

受文者：國立嘉義大學

發文日期：中華民國108年6月27日  
發文字號：臺教文(三)字第1080093775號  
速別：最速件  
密等及解密條件或保密期限：  
附件：亞銀網站相關資料 (1080093775\_Attach1.pdf)

主旨：有關「亞洲開發銀行」(Asian Development Bank, ADB) 提供之「實習計畫」(Internship Program) 及「專業青年計畫」(Young Professionals Program) 相關資訊，請協助公告周知，請查照。

說明：

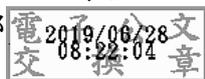
- 一、依據外交部108年6月24日外國組四字第10827514940號函辦理。
- 二、亞銀「實習計畫」係以專案計畫為導向，提供在校之碩、博士班研究生學習及工作機會，並可與來自50多個國家之專業人士合作，透過共同參與執行亞銀專案計畫，實習者可獲取相關國際整合及協調經驗；「專業青年計畫」則係為期3年之初階人才招募計畫，目的係培育未來可能成為亞銀職員之優秀人才，錄取者藉由亞銀開放式的國際工作環境，可提升其專業能力並深入了解亞銀運作及政策規劃，對未來應徵亞銀正職具正面助益。
- 三、檢附亞銀網站相關資料如附件，相關人事公告可自亞銀官方網站查詢。有意申請青年可逕自亞銀“ADB Career and



Employment System (ACES) ” 網站線上投遞履歷。

正本：各公私立大專校院

副本：外交部



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**ASIAN DEVELOPMENT BANK**

# ADB Internship Program

The Internship Program is a project-oriented learning opportunity for graduate students to gain experience through research assignments based on ADB's current operational needs.

ADB advertises internship assignments twice a year and welcomes motivated, open-minded, and self-directed individuals to apply.

The internship program offers the opportunity to:

- work in a major international development organization;
- work collaboratively with experienced professionals from over 50 different countries;
- gain a deeper understanding of development finance and the impact of the work ADB does; and
- contribute to ADB's business through research outputs.

Internship candidates must:

- be enrolled in a Master's- or PhD-level program at a school in one of the ADB member nations, both prior to and after the internship assignment;
- be engaged in academic study in a field directly related to ADB's work;
- be a national of one of ADB's members;
- possess an excellent command of English; and
- have professional experience relevant to the assignment.



ADB does not accept applications from close relatives of ADB personnel.

The internship application process is online through the ADB Career and Employment System (ACES). School registration and nomination is no longer required.

Application period for the 2020 Internship Program:

- 1st batch: 15 July to 15 September 2019
  - On board: January 2020 onwards
- 2nd batch: 1 December 2019 to 31 January 2020
  - On board: June 2020 onwards

## Selection Process

Eligible candidates apply through the ADB Career and Employment System (ACES).

- ADB announces the assignments on the website and candidates choose assignments of interest.
- Candidates apply through ACES, prepare for their CVs and answer the essay questions.
  - **All documents (CV and essay) are uploaded to ACES to complete application.**
  - Applications submitted after the deadline will not be considered.
  - To avoid errors in submission, applicants are advised not to wait until the last day of the application period in submitting their internship applications.
- ADB evaluates applications based on: eligibility requirements, relevance of academic study and work experience; and the level of interest and motivation to contribute to development work. ADB also considers institutional representation, gender, and nationality balance in the over-all intern selection process.

Only shortlisted candidates will be contacted.

# Current Opportunities

Title / Reference Number	Department	Location	Posting Date	Closing Date
Intern - Social Sector Division, CWRD - 1934 / 190382	Central and West Asia Department	Asian Development Bank Headquarters	5 Jun 2019	19 Jun 2019
Intern - Office of the Principal Director, OAS - 1933 / 190381	Office of Administrative Services	Asian Development Bank Headquarters	7 Jun 2019	21 Jun 2019

## Contact

For questions related to internship, please email the [ADB Internship Program](#).

### Related

[ADB Career and Employment System \(ACES\)](#)

[ADB Internship Program Frequently Asked Questions \(FAQs\)](#)

[ADB Social Media Hub](#)

[Asian Development Blog](#)

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# ADB Young Professionals Program (YPP)

Want to grow professionally by building on your training and experience? Want to help improve the lives of people in Asia and the Pacific?

The Young Professionals Program (YPP) is an entry-level recruitment program to attract highly qualified and motivated individuals to ADB. YPP provides the foundation for a challenging and rewarding professional career in an international development environment and offers a range of opportunities to develop professional skills and understanding of ADB's operations, policies, and procedures. Selected Young Professionals will be placed to one of ADB's departments or offices that best fit their skills and competencies, and contribute to the achievement of ADB's [Strategy 2030](#).

The advertisement for 2019-2020 YPP intake will be posted in the ADB Careers page in the 3rd quarter of 2019.

## Program offerings

Young professionals (YPs) are offered a 3-year fixed-term appointment in ADB headquarters. YPs will be initially joining one of ADB's departments and then assigned to another department/office as a rotational assignment for 12 months. During this period, YPs are expected to demonstrate competencies required for the positions. The work assignments enable them to further develop their expertise and broaden their perspective through exposure to various aspects of ADB work. YPs may participate in missions for activities in fact-finding and appraisal, project review and completion, country programming, sector and policy studies, or disbursement.

YPs will set up a developmental plan under the guidance of their supervisors and human resources teams. In this plan, they identify learning programs offered in ADB to enable them to improve their technical skills and acquaint them with ADB policies and procedures.

## Eligibility

Please read the requirements listed below before proceeding to the application process:

- **Age:** not more than 32 years old upon joining ADB.
- **Education:** a university degree in economics, finance, business administration, engineering, the environment, social sciences, public policy, or other areas relevant to ADB's work.
- **Experience:** at least 2 years relevant professional experience in any of the following fields: macro or development economics; agriculture and natural resources; climate change; commercial/investment banking or corporate investment; education; energy; the environment; the financial sector; public health; public-private partnerships; rural development; transport; urban planning; or water operations.
- **Nationality:** a national of one of ADB's members.
- **Language:** excellent oral and written communication skills in English.
- **Diversity:** able to work with others of different nationalities and cultural backgrounds.

## Application and Selection Process

- Eligible candidates apply through the ADB Career and Employment System (ACES), attach their CVs and answer the essay question.
- All documents (CV and cover page) are uploaded to ACES to complete the application.
- Applications submitted after the deadline will not be considered.
- To avoid errors in submission, applicants are advised not to wait until the last day of the application period in submitting their YP applications.
- ADB evaluates applications based on eligibility requirements, the relevance of academic study and work experience; and the level of interest and motivation to contribute to development work.
- Only shortlisted candidates will be contacted.

# Contact

For further information on the young professionals program:

 Email contact form

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