

國立嘉義大學幼兒教育研究所論文審查實施要點

The Regulations of Thesis Review in ECE of NCYU

90 年 4 月 25 日八十九學年度第二學期第三次系務會議通過
90 年 11 月 12 日九十學年度第一學期第二次系務會議修正通過
92 年 10 月 15 日九十二學年度第一學期第三次系務會議修正通過
96 年 8 月 1 日九十六學年度第一學期第一次系務會議修正通過
Amended and Adopted by Department Affairs Meeting on Apr. 25th, 2001
Amended and Adopted by Department Affairs Meeting on Nov. 12th, 2001
Amended and Adopted by Department Affairs Meeting on Oct. 15th, 2003
Amended and Adopted by Department Affairs Meeting on Aug. 1st, 2007

- 一、依據：依據教育部 89.12.14 台(89)高(二)字第 89159817 號核定本校研究生學位考試辦法辦理。

Regulations shall be based on Ministry of Education 89.12.14 台(89)高(二)字第 89159817 號“Master’s Degree Examination”

二、目標

- (一)激勵學術研究風氣及追求卓越品質。
- (二)培養學生學術研究能力與多元專業發展。
- (三)提昇學生論文學術水準並培養高級學術研究人材。

二、Subjects

- (一)To provide students with high quality of academic research methods.
- (二)To assist in the development of students' professional knowledge and skills.
- (三)To focus on both the theoretical and practical aspects of researching ethic.

- 三、論文審查過程：本所論文審查分論文計劃審查及學位考試(即學位論文口試，以下稱學位論文口試)兩階段施行。

(一)第一階段論文計劃審查

- (1)申請論文計劃審查前，需完成論文緒論、文獻探討、研究方法及設計(需確定研究對象、預試之研究工具及擬用統計或分析方法)、主要參考文獻等部份。
- (2)論文計畫審查應於審查兩週前填具申請表，經指導教授同意將申請表、論文計劃大綱及論文考試委員委員會名單送本所審核，審核通過始可進行計畫審查。經審查若題目方向有更改，需重提論文計畫審查。

(3)論文計畫審查通過後，方可進行論文之書寫。

(二)第二階段學位論文口試

(1)學位論文應於口試兩週前檢附本所歷年成績單、完整論文初稿、論文摘要、論文指導教授推薦函、已對外發表之期刊論文影本、參加本所舉辦之各類型學術研討會記錄表。

(2)學位論文口試應經學校核定發給口試委員聘書並由本所正式通知後始可進行，否則自行舉辦之學位論文口試結果，本所不予承認。

三、Thesis Examination Procedure: The procedure of ECE thesis examination is divided into two stages, one is the examination of preliminary proposal, and the other is master degree examination (Oral Defense).

(一)First Stage: The examination of preliminary proposal.

(1)Before the application of preliminary proposal, the preliminary proposal should be included the introduction, literary review, methodology (participants, preliminary instruments and analysis method must be included), reference list, etc.

(2)The application form for preliminary proposal should be submitted at least two weeks before the test date and be approved and signed by the advisor, and then the graduate submits the application form, outline of the proposal and the committee members of the oral examination to ECE for assessment. The assessment should be received and the graduate can start doing the examination of preliminary proposal. If the topic of thesis is required to be revised after the examination, the graduate should propose the proposal again.

(3)After receiving the preliminary proposal, the graduate can start working on the thesis.

(二)Second Stage: Oral Defense

(1)The graduate should submit the record of grades in ECE master program, complete draft of thesis, the abstract of thesis, the recommendation of advisor, the copy of published thesis, the record list of any kind of academic conferences in ECE at least two weeks before the oral defense.

- (2)The oral defense should be held with the assessment and contract of NCYU to oral committees, or the oral defense will not be admitted.

四、實施方式

- (一)論文計畫審查全學年均均可申請。
- (二)論文學位口試期間依學校行事曆辦理，逾期則併入下一學期辦理。經論文學位口試審定需修正者，必須在肄業期限內修訂完成送所辦理，否則視同不及格。
- (三)每次論文計畫審查或學位論文口試以二小時為原則。
- (四)論文計畫審查或學位論文口試有關資料須於發表前二週送所辦公室及審查教授各一份。
- (五)論文計畫審查或學位論文口試，由研究生負責邀請與接待。
- (六)指導教授未克出席時，不得進行論文計畫或學位論文口試審查。
- (七)論文計畫之審查或學位論文口試，由指導教授及指導教授推薦本所提聘之委員組成審查小組，辦理論文計畫審查或學位論文口試。
- (八)論文計畫審查或學位論文口試之結果，由指導教授於會後一週內將審查結果送本所。
- (九)論文計畫審查或學位論文口試之行政事務（含場地之申請、本所任課教師之邀請、餐點之準備等事項），由幼兒教育研究所學會辦理。
- (十)論文計畫審查或學位論文口試時請發表者自行準備發表資料，供與會人員參閱。
- (十一)碩士學位論文口試或論文計畫審查由指導教授推薦評審委員三人共同評審，評審委員之推薦原則上校外一人，如有特殊情況另行處理。
- (十二)學位論文口試時間需與論文計畫審查通過日期相隔至少三個月。

四、The Implementation

- (一)The preliminary proposal can be applied anytime in academic year.
- (二)The date of oral defense should be followed with school calendar, or it should be held at next semester. After the oral defense, the graduate should revise the thesis before the graduation, or the oral will not be passed.
- (三)The time of preliminary proposal or oral defense should be at least two hours.

- (四)The data of preliminary proposal or oral defense should be submitted to ECE department and oral committees before two weeks.
- (五)The graduates should be responsible for the invitation and the reception of preliminary proposal or oral defense.
- (六)If the advisor could not attend preliminary proposal or oral defense, the preliminary proposal or oral defense could not be held.
- (七)The preliminary proposal or oral defense should be with the panel of oral committees who are recommended by the advisor in the recommendation.
- (八)The result of preliminary proposal or oral defense will be submitted to ECE department by the advisor after one week.
- (九)The administrative affairs (including the application of place, the invitation of professors in ECE and arrangement of meals, etc.) will be arranged by ECE graduate association.
- (十)The presenter should provide the information by self on the preliminary proposal or oral defense to attendants for consultation.
- (十一)The preliminary proposal or oral defense should be assessed by three oral committees recommended by the advisor. One of oral committees could be outside school, or it depends on the situation.
- (十二)The approved date of preliminary proposal or oral defense should be scheduled at least three months away.

五、論文計劃若不通過時，則需重新提出論文計劃；論文學位口試未能依規定在修業年限之最後一學期通過論文口試者，則不予重考。

If the proposal could not be approved, the graduate should propose it again. If the oral defense could not be approved by the last semester of study length, the graduate could not retake the examination.

六、本要點經所務會議通過後，並依層級陳報核可後實施，修正時亦同。

After the regulation passed by the departmental affairs meeting, it will be implemented according to the assessment of school affairs, the revision is also followed the process.