



Information Sheet

for Exchange Students
from Partner Universities
(Inter-University Exchange program only)

Name of University	University of Hyogo 兵庫県立大学
Website	https://www.u-hyogo.ac.jp/index.html (Japanese) https://www.u-hyogo.ac.jp/english/index.html (English)
Name of the Office	Institute for International Relations 国際交流機構
Address	8-2-1 Gakuennishi-machi Nishi-ku, Kobe, Hyogo, JAPAN Postal code 651-2197 〒651-2197 兵庫県神戸市西区学園西町 8-2-1
Telephone number	+81-78-794-6618
Fax number	+81-78-794-5575
E-mail	kokusai@ofc.u-hyogo.ac.jp

Academic calendar	1st semester: Classes from the beginning of April to the early August, including the exam period. 2nd semester: Classes from the beginning of October to the mid-February, including the exam period.
Language Proficiency Level	* Conditions differ from each school and course. Please refer to the attached Annex: Information Sheet on Conditions of Each School for Receiving Exchange Students.



Nomination	<p>To nominate your students, please send an e-mail with the following information to kokusai@ofc.u-hyogo.ac.jp.</p> <ol style="list-style-type: none">1. Student's name2. Date of birth3. Name of student's home institution / faculty or department of affiliation4. Contact information on the international related organization of your student's home institution. Please include name of the student's home institutional coordinator, phone number, and e-mail address.5. Name of schools, University of Hyogo, where the student desires to study. Please note that name(s) of schools are up to TWO schools. * Please refer to the attached Annex Information Sheet to check if the student meets our requirements. * For our school information, please check our campus guide: https://www.u-hyogo.ac.jp/outline/publications/pdf/pamphlet2019_eng.pdf6. Period of stay7. Categories: Bachelor or Master, and the year of study <p><u>Nomination Deadline:</u> <u>July 26th</u> for the enrollment in the 1st semester <u>February 26th</u> for the enrollment in the 2nd semester</p>
Application	<p>After receiving the nomination, University of Hyogo will send you the application materials below; 1, 5 and 6 to the student's home institutional coordinator; by e-mail. Please prepare and submit the following application materials by application deadline below.</p> <ol style="list-style-type: none">1. <u>APPLICATION TO ENTER AS A STUDENT(SPECIAL AUDITOR)</u> Please attach a photo 45mm x 35mm size. 特別聴講申請書 (写真添付縦 45mm x 横 35mm)2. Transcript in English 成績証明書 (英文)3. Letter of recommendation in Japanese or English. 推薦書 (様式任意、日本語又は英語による)4. Passport photocopy パスポートのコピー



	<p>5. <u>Application for Certificate of Eligibility</u> (Please attach a photo 40mm × 30mm size.) 在留資格認定証明書交付申請書 (写真添付 縦 40mm×横 30mm)</p> <p>6. <u>International Student Financial Statement</u> 資金計画書</p> <p>7. <u>Bank Deposit Balance Certificate for student's personal account in English</u> 学生個人の銀行預金残高証明書 (英文)</p> <p>8. <u>2 extra copies of identity photos (45mm × 35mm size)</u> 証明写真 (縦 45mm×横 35mm) ※ 1. 5 の書類に添付する写真以外に 2 枚</p> <p>* Additional documents may be required according to the conditions of each schools which your student apply for.</p> <p><u>Application Deadline:</u> <u>July 26th for the enrollment in the 1st semester</u> <u>February 26th for the enrollment in the 2nd semester</u></p>
School Information	<p>“Campus Guide” https://www.u-hyogo.ac.jp/outline/publications/pdf/pamphlet2019_eng.pdf</p> <p>“Global Business Course” https://www.u-hyogo.ac.jp/outline/publications/pdf/global_business2019_1.pdf</p>
Guide for international students (Japanese only)	<p>https://www.u-hyogo.ac.jp/international/international_students/guide/index.html</p>
Accommodation	<p>* Accommodation conditions vary by each school which your student apply for. For details, please contact Office of Institute for International Relations.</p>