國 立 嘉 義 大 學 學 生 報 告 書

National Chiayi University Special Request Form

學生填寫欄 For Student

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| 姓名 Name  (學生本人親筆簽名)  Signature of Student |  | 系所、年級  Department/Institute  & Year |  |
| 學號 Student  ID Number |  | 申請日期 (YY/MM/DD)  Application date |  |
| 聯絡電話  Phone Number | 手機 Mobile | （H） | 研究生實驗室 Laboratory/Office |
| 主旨：（請簡要陳述請求事項）Subject (*Please briefly describe your special request.*) | | | |
| 詳細說明：（本欄若不敷使用，請繼續書寫於本報告書之背面，或另紙繕寫）  Details (*Please write overleaf or attach another piece of paper if necessary.)* | | | |

會簽意見欄 Countersign & Comments （若報告內容涉及個別課程，則任課教師及開課系所主任均需會簽）

If the request is about a course, course instructors and course-offering department chairs need to sign.

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| 任課教師/指導教授  Course Instructor/Advisor | 開課系所主任(所長)  Dept. Chair / Director  （course-offering Dept.） | 就讀系所主任(所長)  Dept. Chair / Director  （Your Dept.） |
|  |  |  |
| 學務處  Office of Student Affairs | 國際事務處  Office of International Affairs | 總務處出納組  Office of General Affairs (Cashier) |
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**教務處審核欄 For Office of Academic Affairs (□二層決行 □一層決行)**

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| 承辦人  **Senior Clerk** | 組長  **Director** | 教務長  **Dean of Academic Affairs** | 校長  **President** |
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